



# Water Operator I

**FLSA Designation:** Nonexempt

**Pay Grade:** 3

The Water Operator I is responsible for the day-to-day operation and maintenance of the Municipal Water System on an assigned shift basis. Work is performed under the direction of the supervisor in charge.

## Essential Functions

- Operates, services, maintains and checks equipment, instruments, pumps, valves;
- Takes readings of pressures, volumes, weights, levels, flows and other data, and records them on log sheets;
- Makes routine water quality tests;
- Performs maintenance on Water Division equipment, pumps, pipes, vehicles, buildings, structures and grounds;
- Collects samples, performs simple analysis, and records results;
- Installs, repairs, and inspects water lines, valves, pumps;
- Responds to calls and concerns from the public;
- Installs, reads, and repairs water meters;
- Locates and marks water lines;
- Performs after hours “on call” duties for the Department. Remains within a 1-hour response time while “on call”;
- Assists in various duties, shifts and functions of the Water Division operations;
- Performs other duties as assigned. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

## Requirements

- Ability to learn principles, practices, and methods of water distribution;
- Ability to establish good working relationships with other employees and the public;
- Ability to perform essential duties efficiently and accurately with or without reasonable accommodation and without endangering incumbent or other employees;
- Ability to read and interpret utility maps;
- Ability to work overtime and/or weekends and holidays as scheduled;
- Ability to do simple arithmetic;
- Mechanical aptitude;
- Computer literate;

- Ability to operate backhoe, 10-wheel dump truck, snow-blower, lawn mower, pickup, power saw, computer, and other equipment and tools.

## **Acceptable Experience and Training**

High school graduate or equivalent.

## **Licenses and Other Requirements**

- Idaho Class “B or Higher” Commercial Driver’s License or the ability to obtain one within six months of employment;
- Class I Water Distribution License or the ability to obtain one within 1 year of employment;
- Applicants must be able to pass a background check and drug testing.

## **Working Conditions and Physical Efforts**

- Sufficient clarity of speech and hearing or other communication capabilities which permits the employee to understand verbal instructions and to communicate effectively;
- Sufficient visual acuity which permits the employee to perform the above duties;
- Sufficient mental alertness and manual dexterity for the operation, maintenance and repair of mechanical and electrical equipment normally associated with a water distribution pump station;
- Sufficient physical ability to perform the above duties which may include bending, stooping, reaching, pushing, pulling, climbing, running, walking, standing, kneeling, crawling, lifting, grasping, etc.;
- While performing the duties of this job the employee will occasionally need to lift, carry, push or pull up to 100 pounds;
- The work environment will include indoor conditions and outdoor weather conditions;
- Work may be performed in confined spaces and/or near open trenches. Employees are exposed to traffic, electrical and chemical hazards as well as moving mechanical parts;
- The physical effort characteristics and working environment described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.