



**Ketchum Urban Renewal Agency**

480 East Avenue North  
Ketchum, ID 83340

**Regular Meeting**

**~ Minutes ~**

Admin

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Monday, November 18, 2019

2:00 PM

Ketchum City Hall

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**CALL TO ORDER**

Chair Susan Scovell called the meeting to order 2:00 pm

**ROLL CALL**

**PRESENT**

Chair Susan Scovell  
Commissioner Amanda Breen  
Commissioner Casey Dove  
Commissioner Ed Johnson  
Commissioner Jim Slanetz  
Commissioner Kristen Spachman

**STAFF PRESENT**

Suzanne Frick – Executive Director  
Grant Gager – Treasurer  
Attorney Ryan Armbruster - by phone

**COMMUNICATIONS FROM THE BOARD OF COMMISSIONERS**

Chair Susan Scovell asked for comments from the Commissioners

Commissioner Ed Johnson talked about creating a 3 to 5-year capital plan explaining that if this is done, they can move forward with engineering costs and be able to apply for grants. Executive Director Suzanne Frick will put this on the next agenda as a discussion topic.

Chair, Susan Scovell, would like to have a holiday gathering between Thanksgiving and Christmas. She will work with Executive Director Suzanne Frick and the event will be noticed.

**1. Election of Vice Chair**

Executive Director Cameron Packer resigned, and the board is in need of a Vice Chair.

**Nomination for Amanda Breen to fill the role as Vice Chair.**

***Motion made by Commissioner Spachman, Seconded by Commissioner Dove.***

***Voting Yea: Commissioner Breen, Commissioner Johnson, Commissioner Scovell, Commissioner Slanetz, Commissioner Spachman, Commissioner Dove***

## COMMUNICATIONS FROM THE PUBLIC

Mayor Neil Bradshaw advised the Commission to be aware of the messages they give with approving or denying a public request for funding. Perception is very important.

## CONSENT CALENDAR: (ALL ACTION ITEMS)

2. Approval of Minutes from October 21, 2019

### **Motion to approve the Minutes**

***Motion made by Commissioner Breen, Seconded by Commissioner Johnson.***

***Voting Yea: Commissioner Breen, Commissioner Johnson, Commissioner Scovell, Commissioner Slanetz, Commissioner Spachman, Commissioner Dove***

3. Approval of Current Bills: see packet

### **Motion to approve the bills.**

***Motion made by Commissioner Scovell, Seconded by Commissioner Breen.***

***Voting Yea: Commissioner Breen, Commissioner Johnson, Commissioner Scovell, Commissioner Slanetz, Commissioner Spachman, Commissioner Dove***

4. Approval of Resolution 19URA-11 Establishing KURA meeting dates for 2020  
Motion to approve

### **Motion to approve Resolution 19-URA11**

***Motion made by Commissioner Scovell, Seconded by Commissioner Spachman.***

***Voting Yea: Commissioner Breen, Commissioner Johnson, Commissioner Scovell, Commissioner Slanetz, Commissioner Spachman, Commissioner Dove***

## NEW BUSINESS

5. ACTION ITEM: Approval of MOU between the KURA and City to provide annual funding to off-set a portion of the cost for the new Ketchum Fire Department ladder truck

Commissioner Ed Johnson asked for clarification on the contract in the packet explaining that this contribution was supposed to be a one-time contribution. Attorney Ryan Armbruster advised it can be modified to clarify the intent or approved as is. Chair Susan Scovell clarified that it was supposed to be a 1 time \$60,000 contribution. Executive Director Suzanne Frick explained the lease agreement saying that if the KURA contributes \$60,000, the lease will be paid for this year.

**Motion to approve MOU 50061 between City of Ketchum and the KURA subject to changes to paragraph (1) one as discussed.**

***Motion made by Commissioner Breen, Seconded by Commissioner Spachman***

***Voting Yea: Commissioner Breen, Commissioner Johnson, Commissioner Scovell, Commissioner***

**OLD BUSINESS**

6. Demonstration of the new website

Management & Public Affairs Specialist, Katrin Sharp, presented the new KURA website. She explained that the site we will be going live on December 9, 2019.

Commissioner Kristen Spachman asked when the fire bond discussion will be on the agenda. Executive Director Suzanne Frick advised that she put that on the next agenda.

Chair Susan Scovell asked about when we will hear about the housing Grant. Executive Director Suzanne Frick is hoping for end of November.

Commissioner Casey Dove asked for an update of the capital outlay funds at the next meeting. Treasurer Grant Gager advised there was \$485,000 for construction and will have a full report at the next meeting.

Commissioner Kristen Spachman questioned the sidewalk grant. Executive Director Suzanne Frick explained that grant will not be available for 2 years and how the City is moving forward.

**ADJOURNMENT**

**Motion to adjourn at 2:20 p.m.**

***Motion made by Chair Scovell, Seconded by Commissioner Spachman***

***Voting Yea: Commissioner Breen, Commissioner Johnson, Commissioner Scovell, Commissioner Slanetz, Commissioner Spachman, Commissioner Dove***

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Susan Scovell, Chair

ATTEST:

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Robin Crotty, Secretary