



Job Description

JOB TITLE: Facilities Maintenance Worker

DATE LAST REVISED: 9/2/2020

DEPARTMENT: Street & Facilities Department

DIVISION: Facilities Maintenance

JOB SUMMARY

Perform park landscape maintenance duties at various publicly owned locations under the supervision of the Facilities Maintenance Supervisor. Assist in set up and take down of city sponsored events under the supervision of the City Administrator, or designee.

DUTIES AND RESPONSIBILITIES

Essential

- Performs facilities maintenance worker duties in a safe and efficient manner such as mowing, trimming and other landscape maintenance.
- Reports equipment and facilities problems to Grounds Supervisor or Buildings & Facilities Supervisor in a timely manner.
- Assists as needed with Community Forestry Division activities (i.e. tree pruning, planting, removal and with community events such as Arbor day)
- Assists as needed with city-sponsored events (i.e. set up and take down tents and other items associated with city events, trash disposal and general clean-up)

Additional

- Performs other duties as assigned or needed

QUALIFICATIONS

Essential

- Willingness to learn all aspects of facilities maintenance.
- Ability to interact well with public.
- Ability to take direction and allow for flexibility regarding duty allocation.
- Ability to be available some evenings to assist with city events.

Additional

- Physically and mentally perform the duties listed above (i.e.: bending, stooping: reaching, pushing, pulling, climbing, running, walking, standing, kneeling, crawling, lifting up to 50 lbs., grasping, seeing, etc.).
- Current valid driver's license.
- Work outdoors year-round.

MACHINES OPERATED

- Heavy and light equipment (mowers and other small equipment, loaders, tractors, other vehicles, etc.)
- Shop equipment (drills, air compressors, circular saws, etc.)
- Hand equipment (rakes, shovels, etc.)