



**City of Ketchum  
Planning & Building**

OFFICIAL USE ONLY
File Number:
Date Received:
By:
Fee Paid:
Approved Date:
Denied Date:
By:

### Conditional Use Permit Application

Submit Completed application to [planningandbuilding@ketchumidaho.org](mailto:planningandbuilding@ketchumidaho.org) Or hand deliver to Ketchum City Hall, 191 5<sup>th</sup> St. W. Ketchum, ID If you have questions, please contact the Planning and Building Department at (208) 726-7801. To view the Development Standards, visit the City website at: [www.ketchumidaho.org](http://www.ketchumidaho.org) and click on Municipal Code. You will be contacted and invoiced once your application package is complete.

OWNER INFORMATION	
Project Name:	
Name of Owner of Record:	
Physical Address:	
Property Legal Description:	
Property Zoning District:	
Lot Size:	
Contact Phone:	Contact Email:
PROJECT INFORMATION	
Description of Proposed Conditional Use:	
Description & Specification Sheet of Proposed and Existing Exterior Lighting:	

**APPLICANT NARRATIVE OF HOW THEY MEET THE CONDITIONAL USES PERMIT  
CRITERIA IN MUNICIPAL CODE 17.116.030 A-E**

**ADDITIONAL COMMENTS**

**ACCOMPANYING SUPPORTING INFORMATION REQUIRED**

- Existing Site Plan   ● Proposed Site Plan   ● Landscape Plan   ● Grading and Drainage Plan   ● Exterior Lighting Plan and Specifications   ● Other plans and studies related to the social, economic, fiscal, environmental, traffic, and other effects of the proposed conditional use, as required by the Administrator

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, city officials, agents and employees from and for any and all losses, claims, actions, judgments for damages, or injury to persons or property, and losses and expenses caused or incurred by Applicant, its servants, agents, employees, guests and business invitees and not caused by or arising out of the tortuous conduct of city or its officials, agents or employees. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

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Applicant Signature

Date