

## **KETCHUM FIRE DEPARTMENT**    ON-SITE REQUIREMENTS

The Ketchum Fire Department relies on accurate on-site plans to assist in pre-incident planning and handling emergency situations. We will be able to better protect you and your property with your assistance. Please provide **16 colored copies** of on-sites to include the following information. This information is required prior to Final Inspection.

One draft color copy should be presented to the Fire Department for approval prior to final submittal.

### **1. Format:**

- Project title and approved street address written on right hand side (to be readable when page turned horizontally, at bottom of plan), font size to be at least 14, capital letters and bold.
- Orientation of drawings and all writing to be the same
- Clear area shall be provided in bottom right hand corner when page held vertically (minimum measurement of ½" by ½")

### **2. Site plan (on 8½" by 11" sized paper) to include:**

- First floor plans showing individual tenant/ownership spaces, rooms
- Adjacent streets, driveways and other accesses
- Doorways
- Stairwells, elevators (highlighted yellow)
- Hydrant locations (drawn as circle with "x" through it and colored red)
- Knox box location (drawn as square and colored orange)
- Alarm panel, annunciators (drawn as star and colored yellow)
- Riser room, gas, electrical, other utilities/mechanical, elevator room (highlighted pink)
- FDC - fire department connection, (drawn as "v" and colored red)
- Legend to match KFD's to be located on site plan in upper right hand corner when page oriented to be read
- Summary of the building "at a glance" to include building construction type, roof construction, floor construction, location of identified systems and infrastructure and additional fire protection systems (ie, fire walls, emergency power systems, fire curtains), to be completed as shown in sample
- North arrow

### **3. All other floor plans, including basements (on 8 ½" by 11" sized paper), to include:**

- Tenant/ownership units, rooms
- Accesses (doorways, elevators, stairs, etc.)
- Any items listed above, as applicable

### **4. The following items shall not be included on the on-sites:**

Landscaping, dimensions, furniture, or any information that detracts from the required on-site information.