

Dear Store Owner and/or Manager,

We are updating our emergency contact list for the City of Ketchum Police & Fire Departments. We would like to give you the best possible service in case there is a problem after hours.

Please take a minute to fill out the form on the bottom of this page and return it as soon as possible. This list should contain the correct physical address of your business, along with night phone numbers and names of people that have a key and can respond in case of an emergency. These names are for our use only and will not be released to the public.

Mail the completed form or drop it off at Ketchum City Hall, PO Box 2315, 191 5<sup>th</sup> St W., Ketchum, ID 83340 or email it to [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org). You can contact us with any questions at 208-726-3841.

Thank you for your time.

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## CITY OF KETCHUM

*Please type or print all information.*

### Emergency Notification List

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BUSINESS NAME (S)

BUSINESS PHONE NUMBER

MAILING ADDRESS & CITY

PHYSICAL STREET ADDRESS

BUILDING NAME AND UNIT NUMBER or DESCRIPTION OF EXACT LOCATION

BUSINESS OWNER NAME AND CONTACT INFORMATION: LIST HOME & CELL NUMBERS / E-MAIL ADDRESS for future updates

SIGNATURE

DATE

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### *List of Emergency Contacts*

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	NAME	RESIDENCE & CELL PHONE #'s	TITLE
1.			
2.			
3.			